



**KELER - no. 19/2015.  
Depository Announcement**

**on submission deadlines and format requirements of reported data forwarded to the Energy Market Agency\* as per paragraph 8. of REMIT**

**Effective from: 12<sup>th</sup> November 2015.**

*\*ACER: Agency for the Cooperation of Energy Regulators as 'Energy Market Agency' in the following*

## HANDLING OF REPORTS

Clients can fulfil their reporting obligation towards KELER the following ways:

- ✓ **Manual upload** to KELER's Trade Reporting system which enables Clients to immediately review the result of format- and logical verification performed on the report by KELER. Status confirmation sent by the Energy Market Agency shall also be available in the system once data has been processed.
- ✓ Via KELER's **web-service solution**, when both KELER's format- and logical verification and the Energy Market Agency's status feedback on the processed data shall be available in the confirmation response to initiating the web-service solution.

KELER's Trade Reporting system forwards all reports received and accepted immediately to the Energy Market Agency.

A report submitted by Clients is considered accepted by KELER once it is successfully received electronically and it has passed the format and logical verification.

According to REMIT, the reporting obligation becomes fulfilled once the Energy Market Agency confirmed its acceptance in a feedback message.

Withdrawal of reports with erroneous content or reports submitted by accident is not possible. Amendment or cancellation is possible by submitting a new, relevant report.

## OPERATING HOURS

KELER's Trade Reporting platform, serving as a basis for report submission, is available on (banking) working days from **8.30 a.m. till 6 p.m.**.

Clients can submit reports either manually or via web-service within these operating hours. Confirmation messages on uploaded, submitted reports can be accessed during the same period in line with the relating deadlines for receipt and confirmation.

Outside the above defined operating hours, KELER's Trade Reporting system is not available, reports cannot be uploaded and monitoring functions in relation to earlier sent reports and status messages are not accessible either.

## DEADLINES FOR RECEIPT AND CONFIRMATION

During operation under normal circumstances (when all necessary functions of the reporting procedure are accessible and communication runs properly) Clients are sent confirmation messages both on the result of format- and logical verification performed by KELER on each submitted report and on the feedback by the Energy Market Agency **within 30 minutes** latest.

In case of manual report upload, confirmations are available on the web-based platform of the Trade Reporting system.

KELER's Service Desk shall immediately notify our Clients in case of a system error of KELER Trade Reporting - either communication related or technical - which disables report submission in the system. The notification shall contain the reason of the error and the expected recovery time. In such cases KELER shall recover to normal operation the same day, within 4 hours following the occurrence of the issue.

In case an error cannot be corrected within the official operating hours of Trade Reporting system on the given day, then the notification sent by KELER's Service Desk procedure shall detail, in line with our BCP procedure, the replacement solution for submitting reports to KELER. The primary replacement shall be e-mail communication and Clients shall be provided the relevant e-mail address in the Service Desk

notification where they can address their REMIT reports to. KELER's BCP procedure is outlined in the User Manual of the REMIT reporting service.

During an activated BCP procedure, KELER shall immediately process the reports received via e-mail and forward the data to the Energy Market Agency.

If an error occurs in the connection between KELER and the Energy Market Agency, it shall have no impact on report submission on the Clients' side, Clients shall be able to upload report under normal circumstances and they shall be handled and forwarded in line with KELER and the Energy Market Agency's mutual BCP procedure.

KELER can not be held liable for any delays caused by issues on the Energy Market Agency's side.

#### **FORMAT REQUIREMENTS OF REPORTED DATA**

The format requirements of reported data are detailed within the file specifications defined by KELER. Specifications are included in the User Manual of KELER Trade Reporting system.

**Budapest, 12<sup>th</sup> November 2015**

**KELER Zrt.**